



Water Services Corporation would like to draw your attention to a set of guidelines that may help your clients who are buying, selling or renting a property. These have been set up to avoid unnecessary difficulties or ambiguities when affecting a Registration of Change of Consumer with regards to water and electricity bills.

1. It is very important to check the state of the meters on spot and take note of the meter registration numbers and readings for both water and electricity.
2. An up to date bill with latest readings should be requested to be made available before final deeds are signed. In case of a dispute over the readings it is advisable to request an ordered reading to be affected by a Corporation Official. Transfer of account cannot be affected if pending dues are not settled.
3. A form 'Registration of Change of Consumer' must be filled in and signed by both parties. This may be downloaded from our website www.wsc.com.mt.
4. A copy of the ID card or passport must be presented with form especially when foreigners are signing.
5. When outgoing tenant is deceased a copy of the death certificate is required and form must be signed by one of the heirs.
6. In the case of sale, if there is more than one buyer bill can be transferred only on one name. A letter of agreement must be written between them on who the bill is to be issued together with their ID cards.
7. In the case of sale a signed copy of contract of sale must be presented with form mentioned in 3.
8. When contract of sale is not presented or premises are being rented a guarantee deposit must be paid.
9. In the case that Non EU Nationals are buying the property the guarantee deposit must be paid.
10. In the case of rented premises, it is also advisable that the landlord should request from the tenant regular receipts of payments affected on Water & Electricity Billing in order to avoid accumulated dues on the account.

While we hope that this information will help to avoid problems and unnecessary waiting time if you have further queries please do not hesitate to contact us by email on customercare@wsc.com.mt or by telephone (between 1400 and 1645hrs) on 22442011/22442030.

